

I. TIME AND PLACE OF MEETING

Ms. Menard called the meeting to order on Tuesday, May 18, 2010, at 7:00 p.m. at the East Windsor Town Hall

II. ATTENDANCE

Denise Menard, First Selectman
Mark Simmons, Deputy First Selectman
Gilbert Hayes, Selectman
Richard Pippin, Jr., Selectman
John Burnham, Selectman

III. ADDED AGENDA ITEMS – None

IV. PREVIOUS MINUTES

- A. Approval of Regular Meeting Minutes
1. April 20, 2010

MOTION: To approve the regular meeting minutes of April 20, 2010, as submitted

Made by Mr. Pippin, seconded by Mr. Simmons

In Favor: Simmons, Pippin, Hayes

Abstained: Burnham

MOTION CARRIED

2. May 4, 2010

MOTION: To approve the regular meeting minutes of May 4, 2010

Made by Mr. Burnham, seconded by Mr. Simmons

ALL MEMBERS IN FAVOR. MOTION CARRIED

V. PUBLIC PARTICIPATION – None

VI. COMMUNICATIONS – *The following were for the Board's information and discussed briefly*

- A. Review of Board of Selectmen Website emails (*Ms. Menard clarified her understanding with the Board that she will respond to day-to-day emails and invited the Board to speak with her if they want to discuss any of her answers and any emails that need attention are brought to the Board's attention.*)
- B. Invitation to The 11th Annual Greenway Awards and National Trails Day
- C. Thank you from the Superintendent of Schools to WPCA regarding a recent sewage issue at the East Windsor Middle School
- D. Correspondence from Town Planner regarding Big Box home Improvement Retail Center Approved on Bridge Street
- E. Connecticut Conference of Municipalities
1. Legislative Update
 2. Adopted Budget Impact on East Windsor
 3. Salary Survey

VII. SELECTMEN'S REPORTS¹

A. Denise Menard, First Selectman

- Dog Park committee has just about met their fundraising goal and Ms. Menard read from their very detailed to Do list. They will be meeting with the appropriate departments as they move forward with this project.
- She attended a function for the Children's Miracle Network and relayed a story of a "champion child" and Walmart's fundraising efforts for Connecticut Children's Medical Center. She noted it was a great day, the fire and police departments were present. It was a day regarding the child who had a great recovery and it was a wonderful uplifting event.
- She has been nominated to CCM Board of Directors which will provide the Town great representation at a level in CCM
- Charter Opinion – there is an opinion about 2% if third referendum fails. She thought she would have for this meeting as it is in the mail, but it has not arrived. She will get the information to the Board of Selectmen when she receives it and then to the Board of Finance.
- Spoke with trash contractors – receiving calls on new recycling schedule and she provided that schedule to the members.
- Sr Staff meeting discussions on 23rd out of 25 towns in Connecticut Magazine and many feel it's because E.W. is above 10,000 residents. She called CT Magazine and it was noted it is quite likely E.W. has outgrown the category and will probably be bumped up with next census to next level. It is the hope that in two years when they do the article again maybe E.W will be in different level.
- Delinquent Tax Payer List was provided to the JI reporter and it was noted the Selectmen asked if someone is on a payment plan that please keep the people confidential as they are paying on a plan. Those that are not doing anything to help their taxes get paid provide a different scenario. It was noted this is public information.
- "Teachers Ask to Give Back" article given to her by a resident was available for the Selectmen to read.

B. Mark Simmons, Deputy First Selectman

- VETERANS – May 31 is Memorial Day Parade in Warehouse Point
- PZC – discussions were held in general re a housing incentive zone – they are getting a grant to study this. Rt 140 sewer was discussed as well as continuing discussion on farming regulations.
- EDC – This is an energetic group that is focusing on Route 140 sewer. They want to do an information pamphlet to promote it and they will ask for Selectmen comments for the pamphlet. They also discussed the pending movie theater as well. They want to create an East Windsor Business Directory. Ms. Menard will answer the question if they are established by Ordinance or Town Charter as they are looking to get a

¹ At 7:10 p.m. during Selectmen reports Mr. James Balch came in and asked to speak, but he had missed the public participation portion of the meeting. He asked if there is no public input from now on. He was advised that the people in the audience are not speaking as general public but they are on the agenda for agenda items. The board provided him the date and time of the next meeting and invited him to attend the public participation portion of the meeting at that time

smaller membership to get quorums at meetings. He detailed the Chamber of Commerce and EDC meetings for May and June.

C. John L. Burnham, Selectman

- Scout Hall has application for generator through Fire Marshall. Discussion ensued about the designation of the Scout Hall being an emergency shelter and the origination of the determination. Mr. Burnham noted the Scout Hall folks did not know how they were determined and emergency shelter either.

D. Gilbert R. Hayes, Selectman

- CRCOG Transportation Committee attendance is ongoing and he provided items of interest for the Town Planner regarding water drainage information. CRCOG launched bicycle education program and he has information for the Parks and Recreation Director.
- May 19 at 6 p.m. at Sam Bucca will be the E.W. education foundation grant presentations.
- New England Association of Schools and Colleges gave recommendations to the Town on things that need to be fixed. He understands there are ongoing corrections made even before the report was released. The BOE is aware of the situation and working towards resolution. He presented the list of high school students on honor roll – 11 of them are all A's.

E. Richard P. Pippin, Jr., Selectman

- Inland wetland applications and approvals were discussed.
- E. W Housing Authority. He detailed the ongoing efforts for funding for improvements and the type of improvements. He noted comment that there was no transportation for seniors to get out and vote for the referendum and brief discussion was held regarding the function of Sr. Transportation. Ms. Menard can inquire about the possibility and noted absentee ballots are available. The Air Force recruits will be back in full force again to continue to assist with projects. The idea is catching on so well other recruiting offices are doing same in other areas

VIII. BOARD AND COMMISSION RESIGNATIONS & APPOINTMENTS

A. Resignations: None

B. Re-Appointments:

Building Committee

Joseph Pellegrini (R), Steve Pilch (R), Elzear Rodrigue (D), Jim Thurz (D)
as regular members to serve six-year terms to expire June 1, 2016

MOTION: To reappoint Joseph Pellegrini, Steve Pilch, Elzear Rodrigue, Jim Thurz to the Building Committee as regular members to serve a six year term to expire June 1, 2016

Made by Mr. Pippin, Seconded by Mr. Hayes

Discussion: This committee used to meet monthly, but as there is no money and no recommendations needed currently therefore, they have not met.

ALL MEMBERS IN FAVOR. MOTION CARRIED

Elderly Commission

Madeline Thompson (D) as a regular member to serve a four-year term
to expire 6/1/2014

**MOTION: To reappoint Madeline Thompson as a regular member to the Elderly
Commission to serve a four (4) year term to expire 6/1/2014**

Made by Mr. Hayes, Seconded by Mr. Simmons

ALL MEMBERS IN FAVOR. MOTION CARRIED.

C. New Appointments: None

D. Board and Commission Current Vacancies (Attached)

IX. NEW BUSINESS

A. Resolution regarding USDA for Obligation of Funds for North Road Sewer
project

Edward Alibozek and Art _____, the new superintendent, came before the Board. Mr. Alibozek noted various items on the agenda so far that the WPCA are directly involved with. He mentioned their concern regarding the census and that they are under bit of time table as they would have been disqualified for USDA grant if census numbers go up. This project is on short time table so the brochures mentioned will have to be done soon and he also noted that the WPCA have been very involved in the discussions regarding emergency shelter generators.

He reiterated the project which includes a sewer line from Mullen Road to just beyond the Trolley Museum and the replacement of the pump station in that area (by Marsh motorcycle. This will open up that area and solve some septic tank and soil issues in that area. He noted the USDA representative told them the agency put away 42% of the estimated \$3.9 million. The USDA releases money twice a year and they want to release money in June. If the funds are not allocated in the coming weeks to EW it can get reallocated elsewhere. They are present as they need the Board to authorize the First Selectman to have the ability to sign off on any required documents for this process without having to wait for meetings to get authorization. Ms. Menard wants to make sure that the language is clear for whatever the USDA needs. Usually WPCA its own entity – but the Town does the borrowing. This allows Ms. Menard to sign papers to keep the 42% grant obligated for East Windsor. There is nothing at this point to go before BOF. It was noted this cannot go to town meeting until the Town knows what is the USDA piece of the funding will be.

MOTION: That the First Selectmen, Denise Menard, be authorized to sign on behalf of the Town of East Windsor the USDA Request for Obligation of Funds and any other related documents, as necessary, in connection with the North Road Sewer Project.

Made by Mr. Pippin, seconded by Mr. Simmons

Town of East Windsor
Board of Selectman Minutes
May 18, 2010
ALL MEMBERS IN FAVOR. MOTION CARRIED

BREAK 7:55 TO 8:00

B. Discussion of Properties in East Windsor being considered for nomination to the National Register of Historic Places

Ms. Menard read Ms Barbara Smiegel's request on behalf of the Commission requesting the Board draft a letter in support and noted it was needed by June 5. The board noted that before they can agree to this they would like to see the each owner's agreement before drafting a letter of support and/or what the plan is for this nomination.

It was noted they will discuss this again at the June 1 meeting, if every owner provides a letter that they are on board with this nomination.

MOTION: If Ms. Smiegel provides letters from the owners of each property address and it is unanimous that the owners want the historical district then Ms. Menard is authorized to do a letter of support.

Made by Mr. Burnham, seconded by Mr. Pippin

Discussion: Ms. Menard would rather have it discussed on June 1 to see what information is brought to the Board regarding this item.

Pippin withdrew his second

MOTION DIED

C. Discussion of next Citizens Hour

It was the consensus this is a great endeavor and the current budget schedule does not allow for another to be held prior to referendum. The Board discussed other locations for future Citizens Hour including holding it at an agency and then allowing for a tour of that agency after. It was thought to have one at the Community Room at Millpond and other locations mentioned included, but were not limited to the fire houses, the ambulance, the WPCA, the Trolley Museum. It was thought this could be every other month cycle.

D. Approval of Tax Refunds

MOTION: To approve the Tax refund in the amount of \$1,551.05 as recommended by the Tax Collector on May 12, 2010.

Made by Mr. Burnham, seconded Mr. Burnham

ALL MEMBERS IN FAVOR. MOTION CARRIED

X. UNFINISHED BUSINESS

A. Discussion of current Property Maintenance Code/possible Blight Ordinance

Ms. Menard provided additional information to the Board. At this point discussions took place with Mark Lucia who had come forward with an interest in being the Property Maintenance Code Official. He detailed his qualifications for this position, as well as his former discussions and work in this regard with Mr. Steve Knibloe.

He understands it's a volunteer position. He was on Planning and Zoning and he has experience in dealing with disputes and its part of the position. It was the thought while the Board looks into the Blight Ordinance if there is a volunteer willing to help in the meantime with the current Code that would be helpful.

Mr. Simmons spoke to Mr. Lucia and noted that not have they received input from citizens but he also noted the EDC is not pleased with the current document. Bulk trash issues were discussed as well as a plan for this process. Mr. Lucia is a proponent of warning people and providing a plan to help rather than punishing them for the situation straight away. He felt volunteers are here to help residents rather than chastise them.

MOTION: To appoint Mark Lucia as the interim property maintenance code official and to have him advise the board regarding the current Code, its problems, needed improvements and effectiveness.

Made by Mr. Hayes, seconded by Mr. Simmons

Discussion: It is not a commission but a Property Maintenance Code Officer. Formerly the position was held by Mr. Steve Knibloe, who has passed away. Ms. Menard gave examples of phone calls regarding items of concerns and the approach of working with the Health Department and working with taxpayers to correct concerned properties. Mr. Lucia will also see what other towns are doing. Mr. Burnham felt an ad hoc team for this item would be helpful. Mr. Lucia will come back in the second meeting in June and give an update, including if he can find some help for an ad hoc committee. Mr. Burnham will work with Mr. Lucia as well. The Board thanked him for his service.

ALL MEMBERS IN FAVOR. MOTION CARRIED.

B. *Proposal for a walking trail at the Middle School

Ms. Menard received a call from Glen Reichle and Mr. Burnham noted he called Mr. Reichle to give him a heads up regarding this idea.

XI. BUDGET MATTERS

A. Updates on 2010-2011 Budget

The Board will hold a Special meeting immediately following the May 25, 2010 referendum.

1. May Recyclable and MSW Report

Saturday, June 5 in Manchester there is an electronics drop off at 9 a.m. that East Windsor can go to. Ms. Menard noted her recent discussion with trash contractors and possibly for future negotiations and discussions for trash disposal. Also she mentioned again the alternative for once a month pick up of heavy trash where the resident calls for service and pays in advance set costs for pick up of items. This is another alternative in addition to the drop off twice a year. Recyclables chart was discussed and Ms. Menard noted this chart shows all East Windsor haulers, not just town pick up. As an aside, it was noted to Ms. Menard if see recyclables and trash going up it's a sign the economy is on upswing.

2. Bulky Waste Drop Off Report – This was discussed and the increase in use of this drop off, as well as the resulting cost savings

3. Budget by Department (dated 5/11/2010) – for the board's information. She invited the Board members to call her if there are any questions.

4. Request to transfer funds

MOTION: To recommend to the Board of Finance and to town meeting, if needed, the transfer of funds as follows:

\$ 1,485.60 from ACCT 1-01-50-8410-8-890-0000-0 to #1-01-10-1070-5-540-0000-0 ;

and

\$1,014.40 from Acct 01-50-8410-8-890-0000-0 to #1-01-10-1070-5-550-0000-0

Discussion it was noted this will have to go to town meeting as its coming from contingency – there is one shot at transfer from contingency. Reason for advertising and printing as there has been a lot of advertising and the annual report was more costly than years past.

MADE BY Mr. Pippin, seconded by Mr. Simmons

ALL MEMBERS IN FAVOR. MOTION CARRIED

XII. EXECUTIVE SESSION

A. Pursuant to C.G.S. Section 1-200 (6) Pending Litigation to include Tax Collector

Motion: To enter into Executive session at 8:55 pursuant to C.G.S. Section 1-200(6)

Pending Litigation to include the Tax Collector

Made by Mr. Simmons, seconded by Mr. Pippin

ALL MEMBERS IN FAVOR. MOTION CARRIED.

MOTION: To come out of Executive Session at 9:36 p.m.

Made by Mr. Hayes, seconded by Mr. Pippin

ALL MEMBERS IN FAVOR. MOTION CARRIED

No action taken.

XIII. ADJOURNMENT

MOTION: To adjourn at 9:37 p.m.

Made by Mr. Hayes, seconded by Mr. Simmons

ALL MEMBERS IN FAVOR. MOTION CARRIED

Respectfully submitted

Cynthia D. Croxford
Recording Secretary